

PARENT PAYMENT ARRANGEMENTS 2023

Dear parent/guardian,

Marlborough Primary School is looking forward to another great year of teaching and learning and would like to advise you of Marlborough Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Within our school, parent contributions have allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, science and physical education equipment and resources, to purchase robotics resources such as the Bee Bots and Spheros and invest in decodable books that support our whole-school Science of Reading literacy approach. This in turn supports them to be exemplary programs, together with our exceptional classroom teaching of the established subjects such as Reading, Writing and Maths.

Further contributions from our families could support our school by updating our technology resources, such as laptops and iPads, as well as re-stocking classroom maths resources to ensure that our students continue to have the best learning experiences.

We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Please find attached Marlborough Primary School's voluntary financial contributions schedule for 2023, which includes an overview of what your contributions will help us to provide. Please note - there will be no individual book packs provided to students in 2023. All necessary consumable items will be supplied directly to classrooms in bulk and will be distributed to students as and when they are needed.

Department of Education guidelines now mandate that schools are unable to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended financial contributions schedule for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please visit <https://www2.education.vic.gov.au/pal/parent-payment/policy>

Yours sincerely,



Sharon Jacobs
ACTING PRINCIPAL

Clare Arthurs
SCHOOL COUNCIL PRESIDENT

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> ● Art – clay, materials, paint, oil pastels, cardboard, etc. ● STEAM - PVA glue, cardboard, clips, art paper, etc. ● Mathematics – numeracy blocks, maths kits ● Classroom – pens, pencils, textas, glue sticks, writing, graph, scrap books, highlighters, post it notes ● English – book boxes, class sets, novels, readers ● Sports – equipment, ribbons, materials ● Library – books, subscriptions 	\$200
Online Subscriptions <ul style="list-style-type: none"> ● Essential Assessment Subscription 	\$10
ICT Devices – provision of devices from the shared classroom sets	\$20
Swimming and water safety program	\$50
Printing and photocopying of worksheets and learning materials	\$20
Whole school events <ul style="list-style-type: none"> ● Athletics carnival - (\$ cost to be advised through Compass in 2023) 	\$tba
Total Curriculum Contributions	\$300

Extra-Curricular Items and Activities – provided on a user-pays basis

Marlborough Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Optional Year 5/6 Interschool Sports program (\$cost to be advised via Compass in 2023)	\$tba
Other optional camps and excursions to be scheduled (\$cost to be advised via Compass in 2023)	\$tba

Financial Support for Families

Marlborough Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund - available to students whose parent holds a current Healthcare Card
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sharon Jacobs (ACTING PRINCIPAL)

Ph: 03 9870 3468 Email : Marlborough.ps@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENT ARRANGEMENTS 2023

Your Details:

Student Name:			
Year Level in 2023:			
Curriculum Contributions			\$300
Other Contributions for non curriculum items and activities:			
• School Sports Victoria affiliation			\$2
• Student Assistance Fund	Suggested Amount \$20 / \$25 / \$50		\$
• First aid equipment	Suggested Amount \$20 / \$25 / \$50		\$
• Buildings & Grounds/ Playground	Suggested Amount \$20 / \$25 / \$50		\$
• Library Contribution	Suggested Amount \$20 / \$25 / \$50		\$
Total Contributions			\$

Payment methods

- Electronic Payment through Compass
- Cash at the school office
- EFTPOS facility at the school office
- BPay **

Biller Code	87361	BPAY Family Reference Code	
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- Direct deposit ** to the school's bank account
Account Name: Marlborough Primary School Official Account BSB: 633000 Account Number: 138820683
- Credit Card ** - I authorise \$_____ to be charged to my Visa / MasterCard.

NAME (as on card)																				
CARD NO:																				
SIGNATURE																				
		VISA		MASTERCARD		EXPIRY DATE	___Month___Year		CCV											

** Please note if paying by BPay, Direct Deposit or Credit Card that you need to please return all forms to the office in order for us to reconcile your payment. Thank you!

Office Use Only:

Amount Paid:_____ Date Paid:_____ Payment Method:_____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

FINANCIAL ASSISTANCE

INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

CAMPS, SPORTS & EXCURSIONS

FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- \$125 for primary school students
- \$225 for secondary school students

MORE INFORMATION

For more information about CSEF visit:

<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances. You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments;** your child has started or changed schools this year.
- **changed family circumstances;** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure.

